

**CAB Conference Call
August 24, 2023
12:00 ET
Meeting Minutes**

Participants:

Andrea	Jacobi Medical Center
Anisa	Harvard T.H. Chan School of Public Health
Antoinette	University of Miami
Chitara	Ann & Robert H. Lurie Children’s Hospital
Claire	Harvard T.H. Chan School of Public Health
Eduardo	Harvard T.H. Chan School of Public Health
Falon	University of Colorado, Denver
Gena	University of Miami
Jackie	Westat
Joel	University of Puerto Rico
Juan	University of Miami
Karim	Westat
Kim	Texas Children’s Hospital
Kylie	Texas Children’s Hospital
Liam	FSTRF
Lorena	University of Miami
Mandy	Harvard T.H. Chan School of Public Health
Mona	University at Alabama Birmingham
Raiko	University of Colorado, Denver
Rosalva	University of California San Diego
Theresa	Texas Children’s Hospital

• **APPROVAL OF MINUTES**

The minutes from the July call were approved with no changes.

• **ICEBREAKER**

Mandy led the icebreaker.

• **SELF-CARE SPACE**

Eduardo led the self-care space.

• **HOPE CAB UPDATES**

The HOPE CAB meetings were held on July 20 and August 17. **Kim** expressed that it has been a great experience. She talked about the members’ engagement and their enthusiasm in speaking about their experiences. **Claire** explained this is the first experience in a CAB for some participants. Everyone is feeling comfortable. Members are saying it already feels like a family. They have been doing several activities during the meetings:

- Icebreakers.
- Providing feedback on the HOPE study visits.
- Reviewing a research proposal about using a wearable device to track sleep and physical activity.

Claire mentioned that anyone enrolled in the HOPE study is eligible to join the HOPE CAB. If anyone is interested in joining, they should reach out to Claire, Renee and Kim.

• **PROJECT REVIEW: SMARTT TOOTH COLLECTION**

Mandy talked about the materials being developed for the SMARTT study. For the study, the investigators are asking participants to provide baby teeth that have fallen out. The investigators will study the makeup of the baby teeth. These will be requested after the 5, 7 and 9 yr. old visits. **Mandy** started developing a sheet to provide context on why the investigators are collecting the baby teeth. It will include instructions on how to provide the baby teeth. In addition, **Claire** drafted a cover sheet from the perspective of the tooth fairy.

Mandy presented the participant handout with the instructions. Then, she presented the images that will be included with the instructions (Child and guardian, teeth inside bag, someone washing their hands with soap, teeth inside cup with water, teeth inside aluminum paper and teeth inside biohazard bag). Feedback from the CAB members:

- **Kim** suggested adding the tooth fairy dressed as a nurse with a little bag to the drawing of the child and guardian.
- **Gena** indicated that the sheet should include empowering language: "baby teeth will come out and big boy/girl teeth will come out".
- **Kim** mentioned that adding key words to the drawings such as wash hands, warm water, etc. will be helpful to understand the instructions.
- **Claire** said the image of the teeth in aluminum paper is not very clear. She suggested adding another image before folding the aluminum paper.

Claire explained that the request for baby teeth will be included in the consent forms. Participants will have the option to participate or not. If participants send the baby teeth, the investigators will not return them.

Claire indicated that the letter from the tooth fairy will be given to the parents/guardian. Any mention of the SMARTT study or HIV will not be included, so the Parent/Guardian could read the letter to the child. Feedback from the CAB members:

- **Rosalva** explained that the Latino community has an emotional connection with anything that belongs to the baby, so providing the first tooth will be difficult for them.

- **Claire** acknowledged the concern and pointed out that investigators don't need the first tooth.
- **Claire** asked about "el ratoncito" and if that character should be replaced for the tooth fairy for the Latino participants.
 - Theresa and Rosalva will ask their site CAB members.
- **Theresa** indicated that \$5 per tooth is a low amount.

NOTE: The next CAB call will be on September 28, 2023 at 12:00 PM ET.